



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, OCTOBER 14, 2020 7:00 PM  
Via. Electronic Participation

# COUNCIL MINUTES

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

## **SOUTHWEST MIDDLESEX COUNCIL MINUTES**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on October 14, 2020 at 7:00 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier; Fire Chief – Bob Hansen; Director of Operations – Greg Storms; Drainage Superintendent- Andrew Neely; Deputy Clerk – Kendra Kettler; Economic Development & Communications Officer- Sheila McCahon

### **ALSO PRESENT:**

Members of the public and press

### **CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 7:00 p.m.

Mayor Mayhew confirmed that the meeting will be recorded and may be streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

## **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None disclosed

## **ADDITIONS TO THE AGENDA**

#2020- 227

Moved by Councillor Carruthers

Seconded by Councillor Vink

**THAT** the Regular Agenda of Council dated October 14, 2020 be accepted as presented.

Carried

## **DELEGATIONS AND PRESENTATIONS**

### **Court of Revision – James Court Outlet Drain**

#2020- 228

Moved by Councillor McGill

Seconded by Councillor Cowell

**THAT** Mayor Mayhew, Deputy Mayor Wilkins, Councillor Cowell, Councillor McGill, and Councillor Vink are appointed as members of the Court of Revision for the James Court Outlet Drain; and

**THAT** Mayor Mayhew is appointed as Chairperson of the Court of Revision for the James Court Outlet Drain.

**THAT** the regular meeting of council is suspended to move into Court of Revision for the James Court Outlet Drain at 7:04 p.m.

Carried

Regular council resumed at 7:08 p.m.

## **CONSENT AGENDA**

- a. SWM Building Report – August 2020
- b. SWM Vouchers – September 11, 2020 – September 24, 2020
- c. MLHU Board of Health September Update

- d. Minister Steve Clark – Rent Stabilization
- e. Staffing Levels & Firefighter Safety
- f. Township of North Glengarry Resolution – Safe Restart Agreement
- g. Enbridge Gas - Ontario Energy Board Notice, London Line Project
- h. Sylvia Jones – Anti-Racism Directorate (ARD)
- i. SCRCA September Update
- j. Town of Amherstburg Resolution - Consideration to Amend Bill 108 (Ontario Heritage Act)
- k. Town of Amherstburg Resolution – AODA Website Extension Request
- l. MMAH – Bill Amendments
- m. SWM Council Minutes – September 23, 2020
- n. Letter of Acknowledgement – 301 Main Street

#2020- 229

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

**THAT** the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through to 5n as information, including the approval of the September 23, 2020 meeting minutes.

Carried

#### **COMMITTEE OF ADJUSTMENT**

None

#### **PUBLIC MEETINGS**

None

#### **STAFF REPORTS**

##### **a. Fire**

None

##### **b. Administration**

###### **i. Site Plan Agreement – Agri-Tourism Jireh Hills (Charlton)**

#2020-230

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

**THAT** the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with John Mark Charlton and Cheryl Nicole Charlton, for the lands located at 3355 Lobelia Drive, Alvinston, ON N0N 1A0.

Carried

**ii. Animal By-Law Consultation – Residential Chickens**

#2020- 231

Moved by Councillor Cowell

Seconded by Councillor Carruthers

**THAT** Council receives this report for information; and

**THAT** staff prepare a public consultation process in 2021 to determine resident interest in Southwest Middlesex providing a new service of licensing and regulating residential/backyard chickens on residential properties in the municipality;

Carried

**iii. Economic Development Strategy – 3<sup>rd</sup> Quarterly Achievement Report**

#2020- 232

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

**THAT** Southwest Middlesex, through a partnership with the County of Middlesex, create new aerial video of the Southwest Middlesex Certified Site and purchase and install signage highlighting the land availability at the Certified Site at a combined maximum cost of \$5,000.00 before marketing support is applied; and

**THAT** the Economic Development Strategy 3<sup>rd</sup> quarterly achievement report is received.

Carried

**iv. Branding**

#2020-233

Moved by Councillor Bartlett

Seconded by Deputy Mayor Wilkins

**THAT** a maximum of \$30,000.00 be included placed in the 2021 economic development budget for municipal branding purposes.

Carried

c. **Building**

None

d. **Finance**

i. **Group Insurance for Facility Users**

#2020- 234

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

**THAT** Council adopt the Group Insurance plan for all Southwest Middlesex facility users; and

**THAT** the cost of \$2100 be paid out of the insurance reserve; and further

**THAT** staff be directed to amend the existing user agreement to update insurance requirements; and further

**THAT** the fees and charges by-law schedule for user rates be adjusted as per the user group rate sheet for insurance coverage.

Carried

e. **Operations**

i. **McFarlane Drain – Section 78**

#2020-235

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

**THAT** council accept the request filed under Section 78 (1.1) (6) of The Drainage Act to replace an access bridge in the McFarlane Drain on the property of Stanley Towers, Conc. 4 Lot 19.

**AND THAT** the Drainage Superintendent contact St. Clair Conservation Authority and other authorities to ensure legal compliance.

Carried

ii. Towers Drain – Section 78

#2020- 236

Moved by Councillor McGill

Seconded by Councillor Cowell

**THAT** Council accept the request filed under Section 78 (1.1) (6) of The Drainage Act to replace and improve the Towers drain on the property of Stanley Towers, Conc. 4 Lot 14; and

**THAT** the Drainage Superintendent contact St. Clair Conservation Authority and other authorities to ensure legal compliance; and

**THAT** a public scoping meeting be held.

Carried

**NOTICE OF MOTION**

None

**CORRESPONDENCE AND PETITIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**COUNTY COUNCIL AND CONFERENCE UPDATE**

Mayor Mayhew gave an update on County Council regarding the following: SCOR and pilot transportation projects; Consolidated Service Manager update; pick-up tender results; proxy voting; investment results; and housekeeping results.

## **ANNOUNCEMENTS**

Members of Council provided updates on the following: the Celebrate Communities Committee and Halloween at the Station; Ward 1 Councillors hosting a Ward 1 Virtual Town Hall Session; Update on Brooke-Alvinston Fire Department and a change in charges; Sympathies extended to Former Mayor Doug Reycraft on the passing of his wife.

## **CLOSED SESSION**

No Closed session

## **BY-LAWS**

- i) By-law No. 2020/074

Being a by-law to authorize the Mayor and the Clerk to enter into a site plan agreement with John Mark Charlton and Cheryl Nicole Charlton on the property known municipality as 3355 Lobelia Drive, Southwest Middlesex, ON.

- ii) By-law No. 2020/085

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex on October 14, 2020.

#2020- 237

Moved by Councillor Bartlett

Seconded by Councillor Carruthers

That By-law No. 2020/074 and By-law No. 2020/085 be given first, second, third and final readings.

## **FUTURE MEETINGS (subject to change)**

- October 28, 2020 – Regular Meeting of Council
- November 4, 2020 - Budget Meeting
- November 4, 2020 – Regular Meeting of Council
- November 25, 2020 - Budget Meeting
- November 25, 2020 – Regular Meeting of Council

## **ADJOURNMENT**

The Mayor adjourned the meeting at 8:59 p.m.

